



DEPARTMENT OF THE ARMY
HEADQUARTERS, 3D CORPS SUPPORT COMMAND
UNIT 29620
APO AE 09096

REPLY TO
ATTENTION OF

AETV-SCG-SM

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 3d Corps Support Command (COSCOM) Policy Memorandum #13, Standards for NCOES Course Attendance

1. PURPOSE. To ensure that only fully qualified soldiers attend NCOES courses. NCOES training is an integral part of the Enlisted Promotion Management System.
2. APPLICABILITY. Headquarters, 3D COSCOM and all subordinate units.
3. POLICY.
 - a. The following requirements will be met by selectees prior to attending an NCOES course:
 - (1) Selectees must be in a promotable status for PLDC and BNCOC. Those soldiers selected for ANCOC by a DA level selection board attend as scheduled.
 - (2) Selectees must have completed TABE Level A testing (which will be completed within 6 months of the scheduled reporting date to the NCOES course), and have a verified copy of the test results.
 - (3) Selectees must have a current APFT (not more than 30 days old), and have scored not less than 60 raw points in each event. Experience indicates that NCOs meeting only minimum event standards are at risk of failing their course's entry APFT and, as a consequence, should strive to attain a raw score of at least 70 in each event.
 - (4) Selectees will not exceed their maximum allowable body fat as outlined in AR 600-9. The COSCOM goal is 2% below allowable body fat as outlined in AR 600-9.
 - (5) Selectees with temporary profiles will be not be eligible for attendance until the profile is lifted.
 - (6) Soldiers having permanent profiles (Category 3 and 4) must have a medical screening board record (DA Form 3349-1). Those soldiers assigned medical limitations through the medical screening boards will be eligible to attend NCOES courses as long as they meet all course prerequisites

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under AR 351-1, AR 600-9, DA Pam 351-4, and USAREUR 350-1 that are within the limits of their profile.

(7) Selectees must meet service remaining requirements as outlined in paragraph 4-6, AR 614-200, for the course selected to attend.

b. In order to ensure selectees have the maximum possible opportunity to successfully complete the NCOES course, commanders will, immediately upon notification of a soldier's selection an NCOES course:

(1) Administer a diagnostic APFT and ensure that the soldier is tested in strict compliance with Army standards. Failure in either the initial diagnostic APFT or weigh-in/tape test will require the Commander or 1SG to personally counsel the school selectee in writing.

(2) Weigh (and tape if the soldier exceeds the screening weight) the selectee. Official taping will only be performed by the Group/Battalion CSM, Company 1SG, or unit Master Fitness Trainer.

c. NCOs who fail the diagnostic APFT or weigh-in/taping will be immediately entered into a program aimed at bringing them back into compliance with Army standards. Upon attainment of these standards, they will be re-tested. This testing will occur not less than 30 days prior to the scheduled course departure date. Thereafter, tests will be conducted and documented weekly to ensure maintenance of these standards.

d. Subsequently, any soldier not able to meet the APFT and weight standards within 30 days of projected departure for the course will be withdrawn from that NCOES class.

e. Our goal is to not waste precious slots in NCOES courses or subject our soldiers to the embarrassment of being denied entrance. The entire Chain of Command is responsible for ensuring that only fully qualified soldiers are recommended for promotion and NCOES Courses.

4. SUPERSESSION. This policy supersedes the previous Standards for NCOES Course Attendance Policy memorandum.

5. EXPIRATION. This policy memorandum expires 1 August 2004.

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6. "Sustaining the Line!"

//ORIGINAL SIGNED//

VINCENT E. BOLES
Brigadier General, USA
Commanding

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